

THAMES DITTON SCHOOLS FOOTBALL CLUB

CONSTITUTION ADOPTED 20TH July 2014

1. Name

The Club shall be called Thames Ditton Schools Football Club ("TDSFC").

2. Objects

The object of the Club shall be the promotion and development of the playing of football by the children of Thames Ditton Infants and Junior Schools (the "Schools").

3. Status of the Rules

These rules (the "Club Rules") form a binding agreement between each member of the Club.

4. Rules and Regulations

a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to The Football Association. The Rules and Regulations of The Football Association Limited and Surrey County Association shall be deemed to be incorporated into the Club Rules.

b) The Club will abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

5. Club Membership

a) The Members of the Club shall be parents or guardians of a Registered Player.

b) A Registered Player shall be a child who attends or has attended one of the Schools, or the sibling of another registered player, whose parent or guardian has signed a Consent Form, paid the Registration Fee and whose name has been entered on the Players Register maintained by the Club Secretary.

c) In the event of a Member's resignation or expulsion, his or her name shall be removed from the membership register.

d) The Football Association and Surrey County Association shall be given access to the membership register on demand.

6. Registration Fee

a) The income of TDSFC shall be derived in part from the registration fee payable in respect of each Registered Player, but also from any other available or appropriate source.

b) The fee payable in respect of each Registered Player shall be determined from time to time by the Club Committee. Fees shall not be repayable.

7. Resignation and Expulsion

a) A Member shall cease to be a Member of the Club if, and from the date on which, he/she gives notice to the Club Committee of his/her resignation.

b) Any Member may be expelled who does not observe the terms of this Constitution, the Club's Code of Conduct or whose behaviour (in the absolute opinion of the Club Committee) is prejudicial to the Club.

c) A Member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

8. Registered Coaches

a) A Registered Coach of the Club in any given season shall be an individual who will be involved in the coaching of Registered Players.

b) Registered Coaches shall observe the terms of this Constitution and the Code of Conduct and shall be subject to vetting by the appropriate authorities.

c) The Register of Coaches shall be maintained by the Secretary and will include the relevant qualifications, if any, obtained by each coach.

9. Club Committee

a) The management of TDSFC shall be vested in the Club Committee which shall meet at least four times per annum.

b) The Club Committee shall consist of the following Club Officers : Chairperson, Secretary, Treasurer, and such other members as the Club Committee shall in its discretion appoint.

c) Neither the Chairperson nor any Officer shall be held liable for any bona fide debt incurred on behalf of TDSFC nor shall be held liable for any loss or damage which may be incurred by TDSFC in the execution of his or her office in relation thereto.

d) The Club Committee shall manage generally the affairs and finances of TDSFC and may from time to time consult any persons assisting or facilitating the objects of the Club regarding the same.

e) Each member of the Club Committee shall be entitled to one vote and proposals shall be carried by a simple majority of those present and voting. In the event of an equality of votes the Chairperson of the Club Committee meeting shall have the casting vote.

f) The quorum for the Club Committee shall be two and meetings shall be chaired by the Chairperson, or in their absence by the Secretary or

Treasurer.

g) The Club Committee may appoint sub-committees to consider and implement any of its functions.

h) In the event that insufficient Officers are elected at the AGM to fill all the posts named in Clause 9b hereof then those members of the Club Committee elected at that AGM shall appoint the remainder of its members.

i) Any observations or complaints about the operation of the Club should be made in writing to the Club Chairman or Secretary whose decision is final.

j) Save as provided for in the Rules and Regulations of The Football Association and the Surrey County Association, the Club Committee shall have the power to decide all questions arising in respect of any issue concerning the Club Rules.

k) The Club Secretary shall provide at least 7 days notice of Club Committee meetings to all members of the Club Committee.

10. Annual and Special General Meetings

a) The Annual General Meeting ("AGM") shall be held in each year between July and November. Its business shall be to:

- i. Approve with or without amendment the minutes of the previous year's AGM
- ii. Receive and approve a report of the previous year's activities
- iii. Receive and approve the financial accounts of the previous year
- iv. Elect the Club Officers for the coming year
- v. Consider any motion of which notice shall have been given as set out in Clause 13b.

b) Nominations for election of Members as Club Officers shall be by a proposer and a seconder, both of whom must be existing Members of the Club, to the Chairperson in writing at least one week prior to the AGM, or later at the discretion of the Chairperson.

c) A copy of the Agenda for the AGM shall be made available at each of the Schools and a copy of the Notice calling the AGM shall be displayed at each of the Schools at least seven days prior to the AGM.

d) A Special General Meeting ("SGM") may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

e) The quorum for a General Meeting shall be 7 people.

f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one

vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have the casting vote.

g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

11. Club Teams

a) At the start of each season the Club Committee shall appoint at least one Registered Coach to be responsible for all football activities in each school year. The appointed Coaches shall be responsible for managing both training and the affairs of any teams that play competitive matches. The appointed Coach shall provide a report of their teams' activities to the Club Committee at its last meeting prior to the AGM.

12. Club Finances

a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two designated account signatories or by online banking transacted by the Treasurer providing such payment is approved in writing by two of the signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

b) The income and assets of the Club shall be applied only in the furtherance of the objects of the Club.

c) The Club's Accounts shall be made up to 30 June in each year.

d) The Accounts for the financial year immediately preceding the AGM shall be prepared and signed by a qualified accountant who is not a Member of the Club.

13. Constitution

a) No provision of this Constitution may be amended without a majority of at least two-thirds of votes recorded at a properly constituted General Meeting

b) Notice of any proposed amendment or any other motion to be put to a General Meeting shall be proposed and seconded by two Members at least one week prior to such a meeting, or later at the discretion of the Chairperson.

14. Dissolution

a) A resolution to dissolve the Club shall only be proposed at a General

Meeting and shall be carried by a majority of at least three-quarters of the members present.

b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for winding up the assets and liabilities of the Club.

c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club may be disposed of in such a way as the members of the Club with the consent of Surrey County Association shall determine.



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Chairman

20th July 2014
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Date